

Warehouse POOL SUPPLY

APPLICATION FOR EMPLOYMENT

As an equal opportunity employer, Warehouse Pool Supply considers applicants for all positions without regard to race, color, religion, sex, national origin, age, marital status, disability, or any other protected classes as defined by federal, state or local law.

Applicant
Name: _____

Position
Desired: _____

Location: _____

Date: _____



Application for Employment

EXPERIENCE

PLEASE LIST YOUR LAST THREE EMPLOYERS BEGINNING WITH THE MOST RECENT.

NAME OF EMPLOYER:		TYPE OF BUSINESS:		PHONE: () -	
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ADDRESS:		CITY:		STATE:	ZIP:	SALARY/WAGES \$
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EMPLOYED	FROM:	LAST POSITION:	<input type="checkbox"/> FULL TIME <input type="checkbox"/> PART TIME <input type="checkbox"/> TEMPORARY	SUPERVISOR'S NAME:
	TO:			

REASON FOR LEAVING:

NAME OF EMPLOYER:		TYPE OF BUSINESS:		PHONE: () -	
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ADDRESS:		CITY:		STATE:	ZIP:	SALARY/WAGES \$
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EMPLOYED	FROM:	LAST POSITION:	<input type="checkbox"/> FULL TIME <input type="checkbox"/> PART TIME <input type="checkbox"/> TEMPORARY	SUPERVISOR'S NAME:
	TO:			

REASON FOR LEAVING:

NAME OF EMPLOYER:		TYPE OF BUSINESS:		PHONE: () -	
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ADDRESS:		CITY:		STATE:	ZIP:	SALARY/WAGES \$
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EMPLOYED	FROM:	LAST POSITION:	<input type="checkbox"/> FULL TIME <input type="checkbox"/> PART TIME <input type="checkbox"/> TEMPORARY	SUPERVISOR'S NAME:
	TO:			

REASON FOR LEAVING:

SKILLS

IN THE SPACE BELOW, PLEASE INDICATE THE JOBS IN WHICH YOU'VE HAD EXPERIENCE AND EQUIPMENT YOU CAN OPERATE, INDICATE TIME SPENT IN EACH AREA (YEARS, MONTHS, WEEKS):

RETAIL FLOOR SALES: _____

CASH REGISTER: _____

GENERAL OFFICE: _____

TYPING, SPEED: _____ WPM 10 KEY CALCULATOR BY TOUCH BY SIGHT

PC SKILLS (LIST SOFTWARE): _____

PLEASE LIST YOUR INTERESTS, CAREER GOALS, AND EXPECTATIONS: _____

EDUCATION

LEVEL	NAME AND LOCATION OF SCHOOL	RECOGNITION OF COMPLETION
HIGH SCHOOL		<input type="checkbox"/> YES <input type="checkbox"/> NO DIPLOMA? OR
VOCATIONAL, TECHNICAL, OR OTHER SCHOOL		<input type="checkbox"/> YES <input type="checkbox"/> NO CERTIFICATE? OR
COLLEGE		<input type="checkbox"/> SOME COLLEGE <input type="checkbox"/> UNDERGRADUATE DEGREE <input type="checkbox"/> CURRENTLY PURSUING
GRADUATE SCHOOL		<input type="checkbox"/> SOME COLLEGE <input type="checkbox"/> GRADUATE DEGREE <input type="checkbox"/> CURRENTLY PURSUING



Application for Employment

REFERENCES

PLEASE LIST THE NAMES OF THREE PERSONS WHOM YOU HAVE KNOWN FOR AT LEAST ONE YEAR. DO NOT INCLUDE RELATIVES.

NAME:	ADDRESS:	
POSITION/COMPANY:	YEARS ACQUAINTED:	PHONE: () -
NAME:	ADDRESS:	
POSITION/COMPANY:	YEARS ACQUAINTED:	PHONE: () -
NAME:	ADDRESS:	
POSITION/COMPANY:	YEARS ACQUAINTED:	PHONE: () -

PLEASE READ AND SIGN THE BOTTOM

- I declare that all statements and answers in this application are true and complete in all respects. I acknowledge and agree that any false statement, misleading answer, omission, concealment, or failure to answer any question fully, completely, and accurately will be grounds for terminating my employment irrespective of when information is discovered.
- I authorize Warehouse Pool Supply or Warehouse Pool Supply's agent, at any time prior to or during my employment, to: a) investigate my references; b) communicate with my former employers; c) conduct an independent investigation of my character, conduct and employment record, including, without limitation, a criminal background check and/or request a credit report and/or request an investigative background credit report. I understand, that the results of investigation or background checks may be kept and preserved. Additionally, I release all parties from all liability for any damage that may result from furnishing information to Warehouse Pool Supply.
- If employed, I agree to read the Employee Handbook and comply with all Company rules, regulations, and policies whether set forth in the Employee Handbook or otherwise. The Company, in its sole discretion, may amend, change, modify or delete the Employee Handbook or its rules, regulations and policies at any time.
- I UNDERSTAND THAT ALL EMPLOYEES OF THE COMPANY ARE EMPLOYEES AT WILL AND THAT IF EMPLOYED, MY EMPLOYMENT WITH THE COMPANY MAY BE TERMINATED AT ANY TIME WITH OR WITHOUT REASON OR NOTICE.** Nothing contained in the Employee Handbook or any other documentation provided to an Employee is intended to limit, modify, change, or amend the at will nature of employment with the Company.
- I agree that upon termination of my employment I will return all Company property and records in my possession.

SIGNATURE OF APPLICANT

DATE

COMPANY USE

Interviewed by: _____

Interview Date: _____

Comments: _____

Reviewed by: _____

Review Date: _____

Comments: _____

